



## *Host/ Wait Assistant*

### Job Description

The Pub Restaurant, attached to The Inn on Madeline Island is looking for a responsible and qualified host/ wait assistant for the 2021 season. Join our excellent team in making this the best season yet!

Host/ Wait Assistant responsibilities include:

- Greeting guests and helping them find a table/ manage their reservation
- Making sure guests are comfortable while waiting for a table
- Optimizing seating arrangements to help with server workload
- Helping answer phones and guest questions
- Regularly helping clear and reset tables
- Helping fill waters and maintain table cleanliness
- Helping to regulate and expedite to-go orders

### Qualifications

- Experience in customer/guest services
- Excellent communication skills and phone etiquette
- Flexible schedule
- Ability to stand for long periods of time
- Positive attitude and team-focused work ethic

### Compensation:

DOE

**\* Hosts are entitled to an employee discount and use of the outdoor pool.**

Thank you for your interest! Please send a cover letter and resume to [theinn@madelineisland.com](mailto:theinn@madelineisland.com) or call 715-747-6315 ext. 1 for more details.

